

# NARRAGANSETT SCHOOL SYSTEM

## FACILITY USE AND INDEMNIFICATION AGREEMENT

COMPLETED FORM (FRONT & BACK) SHOULD BE RETURNED TO THE OFFICE OF THE PRINCIPAL OF THE FACILITY TO BE USED.

DATE: \_\_\_\_\_

EVENT TITLE: \_\_\_\_\_

SCHOOL LOCATION: \_\_\_\_\_ ROOMS REQUESTING: \_\_\_\_\_

DATE(S) OF USE: \_\_\_\_\_ TIME OF USE: FROM: \_\_\_\_\_ THROUGH: \_\_\_\_\_

ORGANIZATION \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

E-MAIL REQUIRED: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS \_\_\_\_\_ TYPE OF ACTIVITY OR SPORT: \_\_\_\_\_

IF YES,

WILL EQUIPMENT BE NEEDED? Yes: \_\_\_\_ No: \_\_\_\_ PLEASE LIST: \_\_\_\_\_

NUMBER OF PARTICIPANTS EXPECTED: \_\_\_\_ SPECTATORS: YES: \_\_\_\_ NO: \_\_\_\_ ESTIMATED NUMBER: \_\_\_\_

SPECIAL DETAILS: \_\_\_\_\_

WILL ADMISSION BE CHARGED: YES: \_\_\_\_ NO: \_\_\_\_ AMOUNT: \_\_\_\_\_

HOW WILL FUNDS BE USED?

### EMERGENCY PERSONNEL-IF REQUIRED BY SCHOOL DISTRICT

(REQUIRED FOR GROUPS OF 150 OR MORE SPECTATORS AND PARTICIPANTS)

THIS AREA MUST BE SIGNED PRIOR TO RETURNING TO SCHOOL OF USE

# NEEDED	POLICE CHIEF INITIAL	# NEEDED	FIRE CHIEF INITIAL

APPLICANT HAS RECEIVED A COPY OF SCHOOL DISTRICT POLICY RE: USE OF SCHOOL FACILITIES AND AGREES TO ABIDE BY THE PROVISIONS THEREIN.

SIGNATURE OF PERSON RESPONSIBLE

DATE

### FS DIRECT LOGGED

PRINCIPAL'S OFFICE	ADMINISTRATION OFFICE
Approval _____ Denial _____	Approval _____ Denial _____
BUILDING PRINCIPAL'S SIGNATURE (ABOVE) DATE _____	SUPERINTENDENT (OR DESIGNEE) SIGNATURE (ABOVE) DATE _____
REASON FOR DENIAL	REASON FOR DENIAL

**DUE TO THE NEW FIRE CODE REGULATIONS IN THE STATE OF RHODE ISLAND PRIOR TO EVERY INDOOR EVENT A MESSAGE MUST BE READ POINTING OUT ALL FIRE EXITS.**

The person or organization using school property, including school fields, will be responsible for providing proof, upon request, that they have permission to use the facilities. A copy of your e-mail confirmation will be your proof.